



Timmins Family Counselling Center (TFCC) Employee and Family Assistance
Program (EFAP)

TFCC provides high quality, professional services that are responsive, client-centered and personalized to meet the unique needs of your organization and your employees.

To be able to design the best program that suits the needs of your company/organization, please complete all applicable sections.

Name of the organization: _____

Address:	Street: _____	
	Suite: _____	
	City: _____ Province : _____	
	Postal Code _____ - _____	
Contact Person:		Role / Position:
Email address:		
Telephone #:		
Fax #:		



Contract Structure

<input type="checkbox"/>	Per Capita Fixed Fee	<input type="checkbox"/>	Pay per Use Basis
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How many employees will be cover:

<input type="checkbox"/> Full Time:	<input type="checkbox"/> Part Time:
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How would your company identify covered employees:

<input type="checkbox"/>	Take the employees words
<input type="checkbox"/>	Company will supply an accurate and active list of their covered employees
<input type="checkbox"/>	Employees will provide proof of employment

Select the number of sessions your employees will have access:

<input type="checkbox"/>	6 sessions
<input type="checkbox"/>	8 sessions
<input type="checkbox"/>	10 sessions
<input type="checkbox"/>	No limits of sessions
<input type="checkbox"/>	(personalize - indicate the number of sessions)

Select the length of period the total of sessions will be utilized:

<input type="checkbox"/>	Over the period of one calendar year
<input type="checkbox"/>	Per issues

No show fees or late cancellation fees will be charged to:

<input type="checkbox"/>	Employer	<input type="checkbox"/>	Employee
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Please select desired services:

Direct Service with Timmins Family Counselling, Monday to Friday 8h30 to 4h30

	Counselling sessions, individual and for couple
	Critical Incident and Trauma Response Services
	Workplace Wellness Promotion - Education and Training Services

	Mobile App (E-counselling)
	Myfseap.ca website, Web-Based Health and Wellness Resources
	FSEAP Website, Web-Based Health and Wellness Resources
	24 / 7 Access to telephone crisis Service

Work / Life Services

	Career Counselling
	Financial Coaching and Credit Counselling
	Health Coaching
	Legal Referral and Consultation
	Life Coaching
	Nutritional Counselling
	Smoking Cessation Support
	Resource Kits – Family Stages
	Resource Kits – Personal Issues



**Timmins Family
Counselling Center**

**Centre de counselling
familial de Timmins**

Pay per Use Basis

	Organizational Services
	Workplace Management Consultation Services
	Executive Coaching Services
	Educational Material and Tip Sheets
	Client Satisfaction and Outcomes Measurement Data

TFCC believes in collaboration, designing each program to suit the needs of the individual organization, and customizing to meet its specific needs. The final program design and pricing model will be determined through consultation with the organization.